

**VICTORIA PARK II HOMEOWNERS ASSOCIATION, INC.
NOVEMBER 30, 2023 BOARD MEETING MINUTES**

Board members present: Brooke Austin
Mike Barnes
Stephan Mitchev
Ben Russell
Bill Senkevich
Casey Ward

Board members absent: Robert Lyons

Management Representative present: Danielle Farese, CAM

The meeting was called to order at 6:10 PM. A quorum of the board was verified, and the notice was posted in accordance with the Florida Statute requirements.

APPROVAL OF MEETING MINUTES: A motion was made to approve the October 12, 2023 meeting minutes as presented.

MOTION: BEN RUSSELL SECOND: CASEY WARD ALL IN FAVOR

UPDATE FROM ARC: 9733 Litchfield was denied repaint request due to not conforming to the community standards. 1310 Nottingham was approved for repaint.

OLD BUSINESS:

- a. Landscape/park project status – Danielle advised we are still pending receipt of the topographical survey from Benchmark that was approved at the October meeting.
- b. Playground equipment replacement status – Danielle reported that Playmore is scheduled for delivery and install tomorrow, December 1.

NEW BUSINESS:

- a. Monthly financials – Bill provided a report on the financials, all expenses are in line. It was suggested to move surplus funds to the reserves.
- b. Budget workshop – Bill reviewed the draft budget. There were increases in some service contracts from vendors that support the community due to inflation, raising the HOA fee slightly.

A motion was made to transfer \$60,000 from the surplus operating funds to reserves at year-end.

MOTION: BILL SENKEVICH SECOND: MIKE BARNES ALL IN FAVOR

- c. Electronic voting discussion – Utilizing a third-party platform for voting was discussed. A motion was made to send a communication out in the near year on this service.

MOTION: MIKE BARNES SECOND: BILL SENKEVICH ALL IN FAVOR

With no further business, a motion was made to adjourn the meeting.

MOTION: BEN RUSSELL SECOND: MIKE BARNES ALL IN FAVOR

Meeting adjourned 7:31 PM

Respectfully submitted by Danielle Farese, CAM