



cambridge

Property Management of Southwest Florida

**BOARD MEETING AGENDA
and Meeting Notice**

Victoria Park II

September 28, 2011 6:30 PM

(North Collier Government Services Building)



1. **Call to Order –Establish Quorum –Proof of Posting**
2. **Approval of Minutes: August 24th, 2011**
3. **Financial Report: August 2011, Balance sheet, income and expense, collections**
4. **Manager’s Report: maintenance issues, violations**
5. **Old business:**
 - a. **Collection issues – Foreclosures**
 - b. **Shelling Contract**
 - c. **Mail box repairs –update**
 - d. **Spare mailbox lighting fixtures**
 - e. **Main Entrance landscape design**
 - f. **Dock maintenance**
 - g. **Sodding park**
 - h. **Harbor Island entrance island renovation –shells option**
 - i. **2012 1st Budget Draft**
 - j. **Landscape Maintenance contract**
6. **New business:**
 - a. **Pool Repairs and replacements**
 - b. **Christmas décor contract**
 - c. **Pool Maintenance contract**
7. **OWNER SESSION**
8. **Adjourn – Next Meeting Date Oct. 26**