



cambridge

Property Management of Southwest Florida

**BOARD MEETING AGENDA
and Meeting Notice**

Victoria Park II

December 15, 2011 6:30 PM

(North Collier Government Services Building)



1. **Call to Order –Establish Quorum –Proof of Posting**
2. **Approval of Minutes: November 30th, 2011**
3. **Financial Report: November 2011, Balance sheet, income and expense, collections**
4. **Manager’s Report: maintenance issues, miscellaneous**
5. **Old business:**
 - a. **2012 Budget Adoption**
 - b. **Collection issues – Foreclosures**
 - c. **Schelling Contract**
 - d. **Mail box repairs –update**
 - e. **Sodding park**
 - f. **Hidden Harbor entrance island renovation**
 - g. **Holiday Decoration status and electrical issues**
6. **New business:**
 - a. **Annual Meeting planning**
 - b. **Other New Business**
7. **OWNER SESSION**
8. **Adjourn – Set Next Meeting**